**Triennial Report Template for Academic Years xxxx**

1. **Summary/Overview** 
   1. Department/program’s mission
   2. Significant accomplishments and/or developments
2. **Enrollment (please provide data and context for basic enrollment trends over the last three years)**
3. **Personnel**
4. Staffing overview
5. Sabbaticals and leaves
6. New hires
7. Changes in status (reappointed, tenured, promoted)
8. Leadership in the Department: Past and future
9. Mentoring
10. Changes to personnel policies
11. Personnel needs
12. **Student learning assessment** 
    1. Department’s current goals for students’ learning
    2. Summary of direct and indirect projects studying students’ learning
    3. Highlights of outcomes influencing changes to curriculum and/or pedagogies
    4. Plans
13. **Changes to the Curriculum** 
    1. Changes to the major/minor including a brief review of evidence that prompted changes
    2. New courses
    3. Development of courses or plans to develop courses in support of the new general education requirements
14. **Social Media and Website (briefly discuss web and social media presence and outcomes)**
15. **Programming (**Endowed Lectures, Exploremore, etc., including their goals and a rough gauge of success
16. **Brief Overview of Faculty Accomplishments**
17. **The Future: Plans and Challenges**